

**PARISH OF ST MICHAEL'S, TILEHURST**  
**Parochial Church Council**  
**Minutes of the meeting held on Thursday, 29<sup>th</sup> March 2016**

**Those present:**

John Rogers (Chairman)	Sally Cairns	Joan Crossman
Patrick Woodlock	Jane Masson	Russell Vince
Fiona Vince	Denise Easteal	Glenis Kerr Elliott
Janet Fagg	Rosemary Cooper	Caroline Heron
Sue Stevenson	Pat MacDonald	

**Welcome and Apologies (1)**

John Morris	Alison Murray	Jenny Foakes
Liz Fagg		

Comments were made from GKE and SSte re a mis-understanding regarding the finance meeting on 01/03/16 thinking it was not a meeting for all PCC members. JC will make this clearer next year

**Opening Reading (2)**

DE introduced her reading by saying it was one her mother gave to an old peoples' home in 1990 and she felt very relevant to tonight's substantive item. The reading, by Corrie ten Boom was about prayer.

**Substantive item – Teach us to pray (3)**

As the reading said "I put my hand in Yours" – a good opening for the discussion on prayer. A questionnaire paper had been circulated prior to the meeting which was supplemented with a Diocesan leaflet on prayer (copies of this in pigeon holes for absentee members). Both of these leaflets will be offered to the congregation following a sermon by the Rector on prayer. He will also put an article in the church magazine and the leaflets will go out electronically with the pew notice. A time scale will be put in place for the return of the questionnaire and the "What Next" group will look at the results. An idea from the "What Next" discussions was to run a teaching session on prayer. We must definitely continue to highlight the importance of prayer.

**Finance (4)**

PW reported good news – the accounts have been audited and approved in time for the APCM. The auditor found no substantial errors so the accounts remain as approved by the PCC at the meeting on 01/03/16. A very big "Well Done" from all the members, none of which could remember this positive situation happening in the past.

**Tabled Reports (5)**

**Stewardship 26/02/16 (5.1)** – The Parish Mission Giving comes under this banner. A poster has been displayed in the corridor asking for charity suggestions. Only one has been received so far. The Stewardship committee will come up with a policy around the Mission giving regarding number of charities and amounts to be given. This will be brought to PCC for approval.

**Events 24/02/16 (5.2)** – 2 letters were circulated for information only relating to the wedding celebrations at the Patronal Festival. A lengthy discussion was held re the title of this year's Spring Fayre as it was felt that "Rainbow" was inappropriate given its gay connotations now. Varying suggestions were made and would be passed back to Eileen White **(GKE)**

**Fabric 06/03/16 (5.3)** – The Rector went through these minutes in detail.

Kitchen – the urn has been taken out and 4 kettles substituted. This seems to be working well.

Ringling – new bells – will be looked at by the new architect

Heating – an engineer has been out and established that the main pump has packed up - waiting for an estimate for replacement. Also waiting for estimate from same company for new thermostat for corridor

Toilets – several unsuitable quotes have been received but a revised quote from Michael Bartoletti was circulated (copies for absentees in pigeon holes) JR explained the details. The total of the quote was £7596.38 plus VAT but this element may be able to be reclaimed. **JM moved that the meeting accept this quote and go ahead as quickly as possible with the work, seconded by GKE. All in favour**

Church Hall Floor – The architects who have looked at this say it should be put back to the contractor who supplied the flooring

Churchyard – the removal of inappropriate items has been delayed

Mowers – it has taken 4 weeks for the insurers to come to look at the storage shed following the break-in. 4 replacement mowers have been ordered, 2 to be delivered asap. It was agreed that Neil Curtis will have to be asked to do a one off cut if the situation cannot be resolved quickly.

Internal Lighting – LED lighting will be installed in the fullness of time

Outside Wall – Michael Bartoletti and the potential architect have looked at this and agree that the issue is extremely complicated. We will also need to consult with RBC and DAC

Appointment of Architect – The Rector wrote to 6 architects, 4 came for an initial discussion and from this, 3 came again to be interviewed with the Rector and John Stevenson. 2 had the relevant experience and the front runner was Robin Nugent, based in Horsham. As he is based quite a way away it was stressed that travel would not be paid. If appointed he will cover specific projects – The Quinquennial report, resolve church hall issues, the wall, the clock and the bells. He would work with the Core Group who would manage these projects. Specific quotes for each item would be needed.

**The Rector asked for a proposal that Robin Nugent be appointed as Architect Proposed by PMacD, seconded by JM. All in favour**

#### **Minutes of the meetings held on 08/02/16 and 01/03/16 (6)**

These were accepted as a true record and signed by the chairman

#### **Updates from previous meetings – see action points (7)**

All updates on attached table

Rector's Board – should be in church for the APCM but not framed. Funding now complete [calligrapher has said that she expects to deliver end April]

It was agreed that the new architect should be involved in discussions relating to the work re the organ surround as a matter of courtesy

### **What Next update (8)**

The team are meeting on 11<sup>th</sup> April and will have an update for the next PCC meeting

### **Pastoral Care - DBS checking (9)**

SC advised that due to new government rules fewer and less frequent checks would be needed.

### **APCM – new members -5- (10)**

4 people have signed up as nominees for PCC, 5 are needed, 4 for 3 years and 1 for 2 years to replace Harry Dykes who resigned mid term. The Rector gave a vote of thanks to the outgoing members – PMacD, JFa, and DE [Ian Deeks has subsequently withdrawn]

### **Appointment of Architect – update (11)**

Already covered

### **Rector's Board (12)**

Already covered

### **Lent Groups – reflections (13)**

Thank you to DE for arranging these this year allowing people to learn more about the life of St Francis. Members who attended the course thoroughly enjoyed it. GKE also showed her appreciation for the Stations of the Cross which is a great journey. All the Easter services were well attended and there was a good atmosphere within the church.

A new Emmaus course will be promoted soon

[corrected numbers for Holy Week services-2014,8pm, 93; 2015,7pm – 115; 2016 7pm – 77]

**The PCC looked at statistics for the timing of Holy Week services over the past 3 years and it was agreed to revert to 8 o'clock next year.**

### **Matters arising not covered on the Agenda (14)**

None

### **Correspondence (15)**

None

### **AOB (16)**

**JR** – Edward Shirley Quirk has offered his services to assist with communion. This needs PCC approval and then the Rector will advise the Bishop's office as per the new regulations. **All in agreement**

**JR** – Jan Rogers has requested to use the West Room for her work on an ad hoc basis. Following a discussion John Stevenson be asked to look at the original documentation to see if it is possible to rent part of the church extension on a commercial basis. Insurance may also be an issue.

The meeting closed at 9.35pm with the Grace

**Date of next meeting – Monday 18<sup>th</sup> April - First meeting of the new term with Eucharist**

<b>Action Points</b>			
<b>Action Date</b>	<b>Item</b>	<b>Who by</b>	<b>Status</b>
<b>2014</b>	Rector's Board	<b>Architect/Contractor</b>	In church for [end April] – not framed
<b>2014</b>	Flint work	<b>Architect/Contractor</b>	East end of Lady Chapel to be done mid-summer
<b>2014</b>	Churchyard Closure	<b>Churchyard Committee</b>	5-6 spaces left Now with Privy Council – need chasing
<b>2014</b>	Churchyard – Removing adornments prescribed by Regulations	<b>Churchyard Committee</b>	Faculty now received Removal of adornments delayed
<b>2014</b>	Churchyard - War Graves Plaque -	<b>Churchyard Committee</b>	Faculty approved chasing installer
<b>2015-1</b>	Review remits of certain sub committees for next year's APCM booklet is produced.	<b>Rector and JC</b>	Complete
<b>2015-1</b>	Recruiting of sides persons	<b>SC</b>	Ongoing
<b>2015-1</b>	Anyone willing to do a reading at Beginning of PCC meetings to email JC.	<b>All</b>	First meeting of new term - Eucharist
<b>2015-4</b>	Pram Service	<b>Rector</b>	Meeting 5 <sup>th</sup> April
<b>2015-4</b>	Trees in churchyard	<b>Rector</b>	Complete
<b>2015-4</b>	Church Diaries	<b>Rector</b>	Ordered
<b>2015-5</b>	Lent Material	<b>DE/JR</b>	Complete
<b>2015-5</b>	Lighting	<b>Rector</b>	LED lights needed – re architect
<b>2015-6</b>	Church Hall emergency lighting	<b>Church Hall Committee</b>	To be installed
<b>2015-6</b>	Organ Surround	<b>The Masson Team</b>	To look at necessary work
<b>2015-7</b>	Wall Repair	<b>Rector</b>	With insurer and architect
<b>2015-8</b>	Restoration - Clock	<b>Core Group</b>	Further work on plans
<b>2015-8</b>	Restoration - Tower	<b>Core Group</b>	To work with bell ringers
<b>2015-8</b>	Appointment of Architect	<b>Rector</b>	Complete
<b>2015-8</b>	Proposal for new bells	<b>Bellringers</b>	Bellringers to liaise with PCC on progress
<b>2015-8</b>	APCM lunch	<b>???</b>	Complete
<b>2015-8</b>	Toilets	<b>Rector/Fabric</b>	Ongoing - urgent
<b>2015-9</b>	Mission giving	<b>Stewardship</b>	To be decided by mid summer
<b>2015-9</b>	Commercial use of West Room	<b>John Stevenson</b>	To ascertain viability