

PARISH OF ST MICHAEL'S, TILEHURST
Parochial Church Council
Minutes of the meeting held on Tuesday, 22nd September 2015

Those present:

John Rogers (Chairman)	Joan Crossman	Patrick Woodlock
Caroline Heron	Jane Masson	Liz Fagg
Sue Stevenson	Trevor Greaves	Glenis Kerr Elliott
Pat MacDonald	Janet Fagg	Fiona Vince
Rosemary Cooper		

Apologies (1):

John Morris	Jenny Foakes	Russell Vince
Alison Murray	Harry Dykes	

Opening Reading (2)

The opening reading was read by Jane, a poem entitled "Church Going" by Philip Larkin, written in 1955, which she felt was relevant to keeping up the building that is St Michael's and all the work that has been done over the last few years which is not such a futile task.

Substantive item: What Next? 5 Marks of Mission (3)

CH had provided a brief to the PCC of the work the team has done so far. This included a draft response form for the congregation following the 5 sermons to be preached during October/November. A flyer explaining the process was included with last week's pew notice. The briefing included 3 "asks":

1. The PCC fully supports the programme and encourage others to attend
2. The PCC was asked to lead the discussion groups on the Parish Day on 28th November. Several members volunteered
3. PCC approval was asked for the format of the response form. Please give any comments to CH by 4th October so that they can amend as necessary. The form is primarily designed for those who cannot attend the Parish Day.

Finance (4)

Internet Banking (4.1) – still in progress

Mandate (4.2) – Mandate now cleared, Rosa Bardwell still to be added

PW advised that he has a meeting arranged with the accountant to finalise the 2014 accounts, broadly speaking all is OK

The $\frac{3}{4}$ year accounts will be available for the next meeting

Tabled Reports (5)

Events – September 2015 (5.1) – the idea of resuming the Pram Service was met with unanimous approval. JC had unofficially approached Emily Goom with a view to co-ordinating this – the Rector will now do this formally and talk to the young families to gauge their interest. TG advised that his wife has organised the Harvest loaves. The BBQ date will be advised later [16th July now agreed], together with an event to celebrate the Queen's 90th birthday.

Church Hall – September 2015 (5.2) – Thank you to TG for installing a new door. The curtains are very important – the Rector will chase. Several trees have been taken down in the grounds of the Church Hall and there is a pile of useful timber, please help yourself. There is a further large tree which may need professional attention but JR and Chris Johnson will look at this first. TG reported that the kitchen is now lockable. The PCC was asked for their approval for a sliding scale charge to be implemented for the use of the kitchen in addition to the normal fee. Funds will be used for wear and tear. This fee will be added at Steve Gill's discretion. **Approval given**

Fabric – July 2015 (5.3) – PMacD advised that there is now a further set of minutes that have not yet been circulated. The external work is progressing, the porch should be finished in time for the wedding next weekend. The fridge in the Morlais kitchen has been removed, please use the main fridge where necessary. A quote for £552.00 has been received from Chris Jones and Sons for a thermostat for the Morlais corridors. This is the only quote so far and JR will obtain further quotes. **PCC gave approval for installation up to a cost of £600.** JR will also look at a regular maintenance contract – no quotes so far.

MAD – September 2015 (5.4) – The idea for designing a Christmas Card for 2016 was met with approval, the Events team have also had a similar idea as the competition for the banner designing has hit some snags and will be withdrawn. Publicity and application forms should be available by the end of this year and people asked to register their interest by the end of January 2016

Minutes of the meeting held on 28/07/15 (6)

The minutes were agreed as a true record and signed by the Chairman

Updates from previous meetings (7)

See attached action points

Full details of some points:

Sound Desk - complete – costs £310 – JM and Laurie Haseler will claim but Gift Aid it back to the church.

Churchyard closure – Now with the Ministry of Justice to be put in the London Gazette – we shall get a copy. It was suggested that a FAQ sheet be prepared in case of any questions

Churchyard – removing adornments – The Faculty has now been received and DM will liaise with the local press to advise them what we are doing. If anyone comes to the office with a problem regarding this, the office will arrange a meeting with the Churchwardens and a member of the Churchyard Committee.

Michael Crowther-Green, 55 years – Michael has covered the Wednesday services beautifully over the last few weeks but is not able to preach at the Patronal Festival and only wants low key celebrations for his 55 years. This is not something we should now pursue.

Pastoral Care (8)

Ongoing

Patronal Festival (9)

JR will now preach at the 8.00 and 9.30 services. The Church will be open in the afternoon for people to visit and have a cream tea. A banner will be put up outside the church on Sunday morning to advertise the event

Church Diaries (10)

JR brought samples of diaries and asked if the PCC would give approval to have another go at selling these next year (2017 diary) There would be no cost to the church and the diaries would be sold for £1 each. **Approval given to pursue the idea,**

Matters arising not covered on the Agenda (11)

Terrier/Book of Monuments – Martin Routh monument (Page 27 in book of monuments) is in Latin – it was felt that this should be translated if possible. The book was passed round the PCC during the meeting and everyone agreed that it was a wonderful, professional piece of work. [Now stored in Office safe]

Correspondence (12)

The Rector had received an email entitled “Simplification” which is Mission orientated and has a survey attached. Passed to CH to view the video and make comment

AOB (13)

JR - read a statement from Alan Rutter following his resignation as LLM. This will be repeated at services this week

JR - Marriage Registers – 2 marriage registers (1 and an exact copy) appear to have gone missing

SS – There is a tree in the churchyard near the Routh Lane gate that is leaning and showing signs of disease and needs looking at [JR has asked Diocesan Tree Surgeons to inspect and report at our cost]

JM – RV and JM will be painting and varnishing the Morlais corridor. Paint and varnish have been donated

JM – the volume on the sound system has been turned down and JM would like to send a memo to all readers asking them to speak out. JR and JM will look at the system further before this is done. A training session will be organised for all concerned

TG – Mens breakfast – the next one is to be held on 17th October and is entitled “Living dangerously” = A poster will be put on the notice board

The meeting closed at 9.20pm with the Grace

Date of next meeting – Tuesday, 3rd November (Note- change of date)

Action Points			
Action Date	Item	Who by	Status
2014	Restoration –outstanding items, Clock, Tower, Organ Surround,	Core Group	Pending
2014	Rector’s Board	Architect/Contractor	Funding now in place
2014	Lighting	Architect/Contractor	Most is now done, contractor will contact JR to complete
2014	Sound System,	FabriccCommittee	See 2015-4
2014	Flint work	Architect/Contractor	In progress
2014	Clean Entrance porch (South)	Architect/Contractor	Outstanding
2014	Churchyard Closure	Churchyard Committee	6 – 8 spaces left Faculty now with Ministry of Justice
2014	Churchyard – Removing adornments prescribed by Regulations	Churchyard Committee	Faculty now received Local press being informed
2014	Churchyard - War Graves Plaque -	Churchyard Committee	Faculty approved chasing installer
2014	Church Hall, Bookings and use, Rm 3	Church Hall Committee	To be reviewed May 2016
2014	Terms of Reference for Church Hall Committee	Church Hall Committee	Completed
2015-1	Review remits of certain sub committees for next year’s APCM booklet is produced.	Rector and JC	New
2015-1	Recruiting of sides persons	SC	Ongoing
2015-1	Anyone willing to do a reading at Beginning of PCC meetings to email JC.	All	November - JFa
2015-2	What next –Parish Day lunch	AM and JC	In progress
2015-2	Book of monuments	SC	Done
2015-2	Coffee Rota	JFa	Done
2015-3	Clock Repairs	Oliver Jenks	Sponsors approached
2015-3	Bereavement Service 2015	Rector	Done
2015-4	Pram Service	Rector	Rector to approach Emily Goom and young families
2015-4	Large tree in church hall grounds	Rector	Rector and Chris Johnson to liase
2015-4	Tree in churchyard	Rector	To arrange any necessary action
2015-4	Church Diaries	Rector	To pursue the idea

2015-4	Sound System	Rector/JM	JR and JM to liase and arrange training session
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