

PARISH OF ST MICHAEL'S, TILEHURST
Parochial Church Council
Minutes of the meeting held on Tuesday, 1st December 2015

Those present:

John Rogers (Chairman)	Sally Cairns	John Morris
Joan Crossman	Patrick Woodlock	Jane Masson
Trevor Greaves	Alison Murray	Sue Stevenson
Pat MacDonald	Liz Fagg	Rosemary Cooper
Glenis Kerr Elliott	Caroline Heron	

Apologies (1)

Fiona Vince	Russell Vince	Jenny Foakes
Janet Fagg	Denise Easteal	

Opening Reading (2)

RCoo read this month's reading from a book written in the 1960's by Michel Quoist about "Time". It is one of her favourite readings and, she felt, very relevant in view of our commitment to the "What Next" programme.

Substantive Item: What Next. 5 Marks of Mission – Update (3)

CH told the meeting that the Parish Day was very successful with 27 people attending. Catharine Morris, who was a brilliant leader, led the day and lots of lively discussion took place. She asked the meeting to think about what they would miss if St Michael's was no longer there. The meeting then looked at the gaps and finally took a look to the future. The team are getting together on 12th December to co-ordinate the findings and come back to the PCC in January when time will be given to a lengthy discussion. There will be challenges to face to enable St Michael's to take all the 5 Marks forward. CH will prepare an article for the next Parish Magazine.

Finance (4)

4.1 - 2016 Fees

The Rector circulated the proposed fees for 2016 (copies for absentees in your pigeon holes) and advised that there is not much change to last year and he proposed that the PCC fees be kept at the same level. There was considerable discussion on the Vergers' role at weddings and whether it should be optional. This is one of the roles that has to be optional as laid down by the Diocese even though some couples are unwilling to pay for this service. The PCC were asked to adopt the fees as stated. All in agreement

David Corbett's Honorarium – The Rector proposed that the organist's attendance fee for regular services should go up from £40 to £42 but his occasional office fees should remain the same. This gives him a 5% increase from £4160 to £4368. His fee covers 52 weeks a year as he finds his own holiday cover. **The proposal was carried unanimously.**

Churchyard closure – The cost of placing the Ministry of Justice advertisement in the Reading Chronicle is £700

Church Hall Emergency Lighting – this must be provided and the approximate cost will be £625. SC to talk to her husband to confirm there is no emergency lighting in place before going ahead.

The above 2 items have to be accommodated within the budget as additional expenses

Tabled Reports (5)

5.1 – Fabric 09/11/15

Several points were raised

1. The Sound System is now working well but the Loop system is now broken. It has been sent for repair which if successful will cost around £100. If a new one is needed it must be professionally installed.

2. A termination notice has been given to Andrew Plumridge and a new Architect will be appointed in due course. John Stevenson has provided 3 names and Michael Bartolletti a further 3. The Rector and JS will conduct interviews. The Quinquennial report is due in August and a new architect needs to be appointed before then.

3. Organ Surround – The Rector has approached the “Masson Team” as they made such a success of the sound box to see if they would be willing to take on the work of the organ surround. JM advised that they were happy to take this on but it would be classified as a temporary structure as is the sound box. Costs for materials would also be paid up front. TG offered to join the team. They would need to talk to the organist and choir to ensure their needs were met. GKE asked if a plaque could be incorporated to commemorate the new organ which was installed some 15 years ago.

4. The radiator in the South Porch needs attention and whilst a plumber is in attendance the toilets will be looked at as there appears to be major problems re damp

5. It was noted that the mower shed is rented from RBC at a peppercorn rent of £1 per year, the tenancy officially held by David Cole on behalf of the PCC.

6. Working Group – it was suggested that young people studying for the Duke of Edinburgh award could be approached to help.

Minutes of the meeting held on 03/11/15 (6)

The minutes of the above meeting were agreed as a true record and signed by the Chairman

Updates from previous meetings (7)

See action points

Full details of some changes:

Rectors Board – Costs have now gone up to £910 plus the cost of framing. The meeting authorised this extra expenditure and it is hoped to have the board in time for the APCM.

Trees in Churchyard – when these have been removed/taken down the wood will be left in the churchyard for people to take away.

Christmas posters – these have been done but JC gave a reminder that the Christmas notice board needs to be erected - **Action – JM and Laurie Haseler**

Pastoral Care – DBS checking/ Safeguarding Policy (8/9)

DBS checking is completely up to date.

The safeguarding policy was circulated some time ago but not ratified by the PCC SC drew attention to point 2 – obligation for training and selection which must be adhered to. She also will do an annual report for the PCC

**The safeguarding policy was adopted by the PCC
Proposed by SC, seconded by JM, all in favour**

Heritage Trees update (10)

Already covered

David Corbett's Honorarium (11)

Already covered

Restoration – Appointment of Architect (12)

Already covered

Lent Lunches (13)

Eileen White has agreed to organise these this year. The Aspinalls have offered to do the Easter Breakfast. They will both nominate a charity for these events.

Matters arising not covered on the Agenda (14)

TG raised a query on the Church Hall curtains. This will be covered on the Church Hall minutes which will be circulated for the next meeting

Correspondence (15)

JC had received an email from June Hardcastle re a Christian Aid Christmas Quiz. She will pass to Rosa to put some copies at the back of the church and a note on the Pew Notice.

Christmas Collections – It was unanimously agreed that the Christmas collections would go to CCA this year. This would be from all four Christmas services – 4.00pm, 6.30pm and 11.30pm on Christmas Eve and 10.00 on Christmas Day. (Loose change collections only) It was felt that this shows we are supporting the 4th Mark of Mission

AOB (16)

PMacD – She is going on a Church Magazine Editors' course in January

The meeting closed at 9.30pm with the Grace

Date of next meeting – Monday, 18th January 2016

Action Points			
Action Date	Item	Who by	Status
2014	Restoration –outstanding items, Clock, Tower, Organ Surround,	Core Group	Pending
2014	Rector’s Board	Architect/Contractor	Go ahead agreed
2014	Lighting	Architect/Contractor	Complete but see 2015-5
2014	Flint work	Architect/Contractor	First phase complete More to be done
2014	Clean Entrance porch (South)	Architect/Contractor	Complete
2014	Churchyard Closure	Churchyard Committee	6 – 8 spaces left Advert now approved and with Reading Chronicle
2014	Churchyard – Removing adornments prescribed by Regulations	Churchyard Committee	Faculty now received Meeting with Reading Chronicle being arranged
2014	Churchyard - War Graves Plaque -	Churchyard Committee	Faculty approved chasing installer
2014	Church Hall, Bookings and use, Rm 3	Church Hall Committee	To be reviewed May 2016
2015-1	Review remits of certain sub committees for next year’s APCM booklet is produced.	Rector and JC	New
2015-1	Recruiting of sides persons	SC	Ongoing
2015-1	Anyone willing to do a reading at Beginning of PCC meetings to email JC.	All	January - DE
2015-4	Pram Service	Rector	Emily Goom approached and will discuss in New Year
2015-4	Trees in churchyard	Rector	Heritage quote accepted RBC permission given
2015-4	Church Diaries	Rector	Ordered
2015-4	Sound System	Rector/JM	Done
2015-5	What Next Response form	JM	Done
2015-5	Lent Material	DE/JR	To organise
2015-5	Working party	JR	Done
2015-5	Christmas posters	GKE	Done
2015-5	Church Clock	Rector	Accurate quotes to be obtained
2015-5	Lighting	Rector	Some bulbs need changing again –

			<p>architect needed</p> <p>Lectern light switch problems</p> <p>Outside lights need attention</p>
2015-6	Magazine article	CH	Article re What Next for magazine
2015-6	Church Hall emergency lighting	SC	To establish whether this is already installed
2015-6	Organ Surround	The Masson Team	To look at necessary work
2015-6	Christmas Notice Board	JM/Laurie Haseler	To put up instead of regular service board